



DACHSHUND CLUB OF AMERICA TROPHY PLAN PURCHASE AGREEMENT

Dachshund Club of America Agility Trial

In order to participate in the DCA Trophy Plan this "Purchase Agreement" must be signed by an officer of the Club or the event chairperson and submitted with a check payable to DCA for payment for the club's expected trophy usage. **This "Trophy Plan Purchase Agreement" must be received by the trophy chairperson at least 12 weeks** prior to the event. The Trophy Chairman has sole authority over the acceptance of late applications. Mail your completed Trophy Plan Purchase Agreement along with payment to:

Sheila Parish, DCA Trophy Chairman
P.O. Box 17164 Urbana, IL 61803
Phone: (217) 367-0959 Email: dcatrophies@hotmail.com

Directions:

- Complete the attached order form. Use last year's entry as a guide for what to order. NOTE: If your club's entry was large enough to require the 8" plaques for any BOV at your last event you should select this awards choice for your next event. Your club is exempt from this requirement if your last event was a National Specialty Host event.
- Entries in Non-regular classes that compete for Best of Variety are included in the count for determination of awards.
- **If you are using any donated items or items left-over from last year, please note this on the order form.** The use of left-over or donated items is acceptable. The trophy chairman simply needs to know that you have the needed items.
- Complete one order form for each separate event. **Do not combine events on one form.**
- Your order will be shipped to the address you supply. If you do not receive your order, contact the trophy chairman immediately.
- All supplies are sent by ground transportation to the address supplied by the club. **Notify the trophy chairman immediately if any items were damaged in shipment.** A damage report must be filed with the shipper by the chairman. You must return the damaged items and packing material to the trophy chairman within 30 days of shipment. If this is not done, damaged items will not be replaced.
- If you need additional items shipped for your event, notify the trophy chairman as soon as your entries close.
- A post show instruction letter will be included with each shipment. Please review and follow the instructions carefully. **Immediately after your event, complete the online reporting form on the DCA website.**
- The difference in cost between the initial payment and the actual trophies utilized will be reconciled after your entries are reported to the trophy chairman. The intent of this plan is that each club will pay the actual costs for the trophies they use. Costs for individual items will be adjusted when price reductions or increases are received from suppliers.
- Your club will be credited for any unused trophies valued over \$10. **No bills will be sent or refunds made for amounts \$10.00 and under.** The cost of return shipping of any unused items is strictly the responsibility of the purchasing club.
- **Payment of all outstanding monies due to DCA for "Trophy Plan Agreements" is required within 30 days** of your event. **No future orders will be shipped to clubs that owe money or have not submitted required reports and/or forms.**

By signing this agreement, the participating club agrees to abide by the terms of the DCA Trophy program. If a club does not comply with the terms of the DCA Trophy Program, DCA reserves the right to deny future applications.

I have read and understand the above instructions.

Print - Club Officer/Show Chairman _____ Title _____

Signature Club Officer/Show Chairman _____ Date: _____



Order Form for DCA Agility Trial

Do not combine events. Complete an order form for each event. **INCOMPLETE forms will be returned to the club.**

Clubs may use donated items but they must be indicated below.

NAME OF HOST CLUB: _____ EVENT DATE: _____

EVENT LOCATION: _____ CLOSING DATE: _____
(Include Facility Name, Address, City, State, & Zip)

SHOW CHAIRMAN: _____ EMAIL: _____ PHONE: _____

SHIPPING ADDRESS FOR TROPHIES: _____
(Include Address, City, State, & Zip)

TROPHY PLAN ORDER SHEET

	Required Entry	Awards	Unit Cost	Number Required	Total Cost	Donated Item
AGILITY TRIAL						
Novice Standard A & B Novice JWW A & B Open Standard A & B Open JWW A & B Excellent Standard A & B Excellent JWW A & B	Awards for High Score in Combined Classes	Gold Filled Dachshund Pin	\$4.00	6		
Preferred Classes Novice Standard A & B Novice JWW A & B Open Standard A & B Open JWW A & B Excellent Standard A & B Excellent JWW A & B	Awards for High Score in Combined Classes	Gold Filled Dachshund Pin	\$4.00	6		
				Agility - SUBTOTAL		
SHIPPING/HANDLING					\$15.00	
					GRAND TOTAL:	
Check # Rec'd:	Check \$ Rec'd	Actual Usage:		Due/ Refund:	To Treasurer:	